

High Schools Society

Email: club@hssgh.com

Website: hssgh.com


STANDOUT CLUB CHARTER



Submit a new club charter petition now

For help completing the registration process,

contact Club Desk- club@hssgh.com or 0244587683



StandOut Club is a great opportunity to take your passion for serving others, organize it and make it available to others. If your school or community doesn't have a StandOut Club, then follow the steps below to start a club.

Step 1 - Determine if a sponsor is available

Decide which community organization you want to enlist to be your sponsor. If you don't know where to start, we can help connect you with local organizations that are familiar with these programs. If you have a contact already with a local StandOut Club, start there. If not, reach out to High Schools Society, and we'll help you find a sponsor.

Step 2 - Find an advisor

Identify one or more staff members to be the club advisor. You might consider someone who has a particular interest in service or leadership development.

Step 3 - Recruit your members

Anyone who is a member at the start of the club is a charter member, and the initial set of officers are charter officers. Find those students at your school who share your passion for helping others and ask them to embark on this creation process with you. To be chartered, a club must have 10 members.

Step 4 - Set aside funds

There is a chartering fee, and members are expected to pay dues. Make sure you're up-front with potential members about this fact. Also, a sponsoring community organization or High Schools Society might be willing to cover some of these costs.

FOREWORD CTD

Step 5 - Complete the chartering form or reactivation process

After the steps above are completed, you can submit your chartering document to the club desk. You are also expected to fill an online form as club founder.

Step 6 - Hold a chartering ceremony and celebrate!

When you receive your chartering kit, plan a ceremony to install the new club and officers. Invite potential new members, family members, school officials and members from your sponsoring agency or High Schools Society to join the celebration!

You are all set now!



Here's what you need to get started

StandOut Club exist to help students learn and build leadership, creative, art and social skills. Clubs are started at a host site (a school or community partner) and are guided by one or more club advisors. Club advisors are faculty members or community partners. A sponsor is High Schools Society or other community partner.

Information needed to complete the new club registration process:

- **Your contact information (person completing this form)**
- **Name of new club (must contain the name of the school or organization)**
- **Host Site**
- **Club advisor (a member of the school faculty or community partner)**
- **Information needed if host site is school**
- **Information needed if host site is a community partner**
- **Sponsoring organization (High Schools Society or other organization guiding the new club)**
- **Member roster**
- **Club bylaws**
- **Club registration choice and pricing**

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Charter Application

Basic Information

How did you hear about StandOut Club?

I am a

- Student
- Staff Member
- Other

.....

My First Name

My Last Name

E-mail

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New Club Name (must contain a reference to the host organization name, e.g. Standout Club of Achimota School, Standout Club of East Legon)



When do you wish the club to start operation?

List name(s) of prospective Club Advisor(s)

List names of prospective executives.

PRESIDENT

VICE PRESIDENT

SECRETARY-TREASURER



Sponsoring Organization

What kind of organization sponsors your club? (If you are unsure of your sponsor, do not guess – select the first option)

- We do not yet have a sponsor/ We do not know the name of our sponsor**
- Our sponsor is High Schools Society**
- Our sponsor is a community organization**



Host Site (School or Community)

Host name

Postal Address

E-mail Address

Headmaster/Principal name

Headmaster/Principal phone number



Host website

Host phone number

- **Attached is a checklist to help gather needed information.**
- **This is for your own use and NOT the actual charter submission. To submit the charter, contact club desk.**



The Standout Club office is at your service.

The staff at the club desk is happy to help and encourages you to write or call with questions or concerns. Office hours are Monday through Friday, 8:30 a.m. to 4:45 p.m.

Phone

National Advisor: 0244587683

Club Desk: 0506538458

Mail

**Standout Club
c/o Club Desk
SK 1825
Accra – Ghana**

Public Relations / Media

Have an idea for a story you'd like to see on our blog? Drop us a line at club@hssgh.com

Website

standoutclub.org



The charter member roster must be submitted to complete the chartering process.

Information needed for each member: name, gender, graduation year & email address if available.

A roster in Excel format will be available for download in the online chartering process.